



**Designated Person Ashore / CEO – Senior Manager Course  
Copenhagen, Denmark**

**Registration Form**

<b>Which Course?</b>		(please tick below as appropriate)	
DPA Course	<b>26 - 27 April 2010</b>	£950.00 per delegate (+VAT if applicable)	<input type="checkbox"/>
CEO/Senior Managers Course	<b>28 April 2010</b>	£500.00 per delegate (+VAT if applicable)	<input type="checkbox"/>
DPA Course	<b>29 - 30 April 2010</b>	£950.00 per delegate (+VAT if applicable)	<input type="checkbox"/>
<b>Delegate Details</b>			
Title (Mr/Mrs/Ms/Capt/Other)			
Name (as in passport)			
Job Title			
Company			
Address			
City			
Post Code			
Country			
Telephone (office / home)		Telephone (mobile)	
e-mail			
<b>Delegate Details</b>		Payment must be received before despatch of course CBT (DPA Course) and no later than 3 weeks prior to the CEO/Senior Officers course.	
Payment type (please tick):	Credit/Debit Card	Cheque	Bank Transfer
Credit or Debit Card (Preferred) Card Type (e.g. Visa, Mastercard, Maestro)			
Card Number			
Card Holder's Name			
Start Date	Expiry Date		
Issue Number (if applicable)	Security Code (last three digits on signature strip)		
Enclosed is a <b>cheque</b> made payable to Maersk Training Centre UK Ltd for the sum of (tick as appropriate):			
a) £950.00 per delegate (+VAT if applicable) [ ] or			
b) £500.00 per delegate (+VAT if applicable) - CEO/Senior Manager Course [ ]			
For payment by <b>Bank Transfer</b> – remit in GB Pounds Stirling to:			
Bank Name: Citibank NA			
Account Name: Maersk Training Centre UK Ltd			
Sort Code: 18-50-08			
Account No: 11339109			
Swift Code: CITIGB2L			
IBAN No: GB71CITI18500811339109			
<b>Purchase Order Number</b> (if required)			
<b>Billing Address</b> (if different from address in Delegate's Details)			

Completed Registration forms should be faxed to +44(0) 191 269 2451 (both sides) or sent to the address below.

Forms with Cheques should be sent to:

DPA Training / CEO Training Course Administrator  
Maersk Training Centre UK Ltd  
Floor 6, Stockbridge House  
Broad Chare, The Quayside  
Newcastle upon Tyne  
NE1 2HJ  
United Kingdom

### Special Requirements

(please list below any special requirements you may have e.g. dietary requirements or mobility difficulties)

### Special Requirements

Declaration

I certify the following:

- That all information given in this application is complete and true
- That I have read and understood the terms and conditions
- I also give my consent to MTC UK Ltd / ConsultISM Ltd to retain my personal details in their records (such records will not be shared with other companies or third parties)

Signed:

Date:

### Terms & Conditions

**Fee:** The fee includes all course material, training sessions, lunch and light refreshments. Payment must be received prior to the despatch of the CBT (for DPA Training) and at least three weeks in advance of course commencement for CEO/Senior Officer Course.

**VAT:** Under EU legislation, delegates from all countries are required to pay VAT on any course taking place in an EU member state.

**Cancellation:** The following cancellation policy is applicable for this course:

- More than 6 weeks prior to the course: No charge
- Less than 6 weeks prior to the course: 50% of course cost
- Less than 3 weeks prior to the course: 100% of course cost

**Change of Delegate:** Should a company or individual decide to replace the above named delegate with another, then a £25 administration fee will apply.

**Confirmation:** Should you not receive an acknowledgement of your booking within 7 days please contact the course administrator on +44 191 269 2461.

### Maersk Training Centre UK Limited

Floor 6, Stockbridge House  
Broad Chare  
Quayside  
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Company No: 5857502



**MAERSK TRAINING CENTRE**